

# IGNITE TaxCare

IGNITE is hosting our Tax Clinic to help you complete your 2023 tax return for free together with student volunteers.

## IGNITE Tax Clinic

Dates: March 4, 2024 - April 25, 2024

For the schedule and more information please visit: [igniteStudentLife.com/tax-clinic](https://ignitestudentlife.com/tax-clinic)



## Why should I file my taxes?

As a student, you are responsible for completing your Canadian tax return. It is a good idea to complete your tax return even if you did not work in Canada last year because this is the only way to receive any tax benefits you are entitled to.

Some good reasons to file your tax return are:

- **You may be eligible for a refund.** This is only available by filing.
- **You may be eligible for benefits or credits payments.** Filing a tax return will ensure that the CRA is using the most accurate information to calculate benefit and credit payments.
- **If you are an international student and you are planning to stay in Canada,** you will still have to complete one for every year you missed.



## How do taxes work?

Taxes are deducted from each of your pay cheques and remitted to the government on your behalf. You complete a tax return annually to determine if you owe the government more money, or if they owe you a refund.

### UFile

This year, IGNITE Tax Clinic will help teach you how to file your taxes with UFile. As a student, you can access UFile free of charge. To take advantage of this offer and register [click here](#).



## Canada Revenue Agency (CRA)

- After you complete your tax return you will receive a Notice of Assessment (NOA) from the Canada Revenue Agency (CRA). Hold onto this NOA and all your tax-related paperwork for your records.
- To review your personal income tax, benefit information and manage your tax affairs online, you should create a CRA account. [Follow the steps here.](#)

The tax filing deadline for your 2023 tax return is

**Tuesday, April 30**



## Students tax return check list

1. SIN (Social Insurance Number) or ITN (Individual tax Number). If you don't have a SIN or ITN, contact Service Canada at 1(800) 622-6232
2. Government-issued photo ID or Passport and Immigration Papers (Study and/or Work Permit)
3. Banking Information for Direct Deposit
4. T2202 Tuition and Enrolment Certificate
5. Income tax slips: T4 (from your employer) or T4A (for scholarships, awards, GRS, and bursaries) if applicable
6. Interest tax slips: T3 or T5 from financial institutions. Contact your financial institution for a copy if applicable
7. Donation receipts if you donated to a Canadian charity
8. Rent Receipts and/or Property Tax Verification
9. Residence Mailing Address (all address where you lived in the taxable year)
10. Spouse/common-law partners income in 2023 (your spouse/common-law partner must also file a tax return if they are in Canada with you)
11. Any other relevant documentation (ex. Canada Child Benefits, RESP)
12. Any correspondence from the CRA if you've filed taxes in Canada before, including your past notice of assessments
13. Date you moved to Canada (usually, this is the date you received your first study permit at an airport or land border)



## International Students

*If you arrive in Canada before December 31, 2023: Yes, you need to file your taxes*