



IGNITE Student Union Annual General Meeting Friday, March 27, 2020

MEMBERS PRESENT

1. Keithian Green
2. Rutuja Vikas Raut
3. Monica Khosla
4. Shay Hamilton
5. Gianluca Tatone
6. Daniel PannoZZo
7. Eden Tavares
8. Richelle Kingsland
9. Ozan Ergen
10. Eli Ridder
11. Julia Ciampa
12. Camila Ruiz Tacha
13. Begum Tekin
14. Shaina Smith
15. Jonathan Zamarripa Ortiz
16. Asiya Awan
17. Aashi JhunJhunwala
18. Stefan Thomas
19. Navnit Sidhu
20. Francisco Torres
21. Ryan Stafford
22. Maki Kalaba
23. Jared Dodds
24. Ian Mawirat
25. Kristi Lagji
26. Alena Blanes
27. Ana Gabriela Buttelli Hentschke
28. Melanie Valente-Leite
29. Rachel Oudit
30. Lucas Wang
31. Stuti Bindesri
32. Khaleel Benoit
33. Erika Johnson
34. Nikitha Mandala
35. Gabrielle Dumonceaux
36. Stacey Schroeder
37. Nakhwattie Somai Debbie
38. Erika Caldwell
39. Simran Chagger
40. Megan Roopnarine
41. Jade Moore
42. Andres Ramos
43. Kevin Soosaipillai
44. Becca Southcott
45. Luan Nguyen
46. Amber Lancaster
47. Karim Dhammani
48. Andre Santos
49. Ally Buso
50. Ashley Zeppieri
51. Vishwam Kishwan
52. Spencer Allison
53. Harsh Chheda
54. Joelle Awad
55. Tianna Urechko
56. Dishant Passi
57. Neto Naniwambote
58. Stephanie Fallico
59. Donya Nizamy
60. Juan Cancino
61. Andrea Rowe



IGNITE

Annual General Meeting
Friday, March 27, 2020

1. CALL TO ORDER

E. Perrone welcomed all Members present. He acknowledged the meeting is being facilitated differently than usual, but will continue executing IGNITE's responsibilities timely and transparently, even under these extenuating circumstances. Members were asked to sign-in by a link provided in the Q&A function to enter first name, last name, student number and email address. Votes will be recorded and accounted for in the Q&A function with motions to approve, second and opposing votes only.

Chairperson, E. Perrone, called the meeting to order at 11:21 a.m.

2. APPROVAL OF THE AGENDA

Motion to approve the agenda of the Annual General Meeting as presented.

Moved by: A. Blanes

Seconded by: J. Ciampa

CARRIED: YES

"Be it resolved that the Members of the IGNITE Student Union approve the Agenda for the Annual General Meeting as presented."

3. APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF THE MEMBERS

Motion to approve the Minutes of the Special Meeting of the Members in January 2020 as presented.

Moved by: K. Benoit

Seconded by: M. Roopnarine

CARRIED: YES

"Be it resolved that the Members of the IGNITE Student Union approve the Minutes of the Special Meeting of the Members as presented."

4. MOTION TO RATIFY THE RESULTS OF THE 2020 ELECTIONS

Motion is required for corporate records. Total number of voters 5,443 across all campuses. Be it resolved that the Members of the IGNITE Student Union ratify the following individuals as newly elected/appointed Directors and Executives, until April 30, 2021:



Aisha Ahmad (Director North)
Anthony Grguric (Director North)
Eli Ridder (Director North)
Keithtian Green (Director North)
Aashi Jhunjhunwala (Director Lakeshore)
Gabi Hentschke (Director Lakeshore)
Ryan Stafford (Director Lakeshore)
Megan Roopnarine (Director Guelph-Humber)
Stefan Thomas (Director Guelph-Humber)

Moved by: C. Ruiz Tacha

Seconded by: N. Ravi

CARRIED: YES

“Be it resolved that the Members of the IGNITE Student Union ratify the above individuals as newly elected/appointed Directors, until April 30, 2021.

5. PRESENTATION ON IGNITE 2019-2020 HIGHLIGHTS

M. Kholsa, IGNITE President, presented the 2019-2020 IGNITE Highlights, providing a year-end review of IGNITE achievements. All achievements are directly related to IGNITE’s strategic plan.

Career Services & Future Success:

- Developed and marketed 3 workshops, 2 live events, 1 networking session, and 2 conferences, providing value to 647 students.
- Arranged 5,000 graduates to receive a 3-month subscription to Skillshare, an online platform where graduates can continue developing skills to help them springboard their careers.

Student Leadership / Academic Support / Advocating For Your Rights:

- 1,366 Academic Advocacy engagements, distributed over 20,000 agendas that contain important academic information.
- Sanctioned 52 clubs with approx. 700 members.
- Forged partnerships with Humber’s Equity, Diversity, Inclusion Committee (EDI), Black Academic Success and Engagement (BASE), and Guelph-Humber Advertising & Marketing Association (GHMA) to produce the Black Excellence Conference that hosted 193 students.
- Supported 93 students through the Dispute Resolution clinic.

Health & Wellness

- Served more than 7,860 bowls of Soup at the Soupbar.
- 1,957 students used the Sleep Lounge.
- Provided student community with 33,000 Menstrual Kits; working with the Institution to install free menstrual kit dispensers in campus washrooms.
- Organized 1 workshop, 1 focus group, 1 live event.
- Provided financial support by way of \$390k in Bursaries, \$223k via Financial Relief Program and a newly released \$250,000 COVID-19 Emergency Financial Relief Fund.

Events & Social Opportunities

- Frosh entertained 1,500 students.
- A Wild n Out Live performance at Lakeshore Campus for 409 students



- Coffee bar activation serving 5,200 students
- Served 6,196 unique users via the Games Room and e-sports tournaments

6. PRESENTATION OF THE 2020-2021 BUDGET

IGNITE's Operating Budget is formulated in collaboration of IGNITE staff and its Board of Directors, while receiving board approval. E. Perrone, Executive Director, presented the board-approved 2020-2021 Operating Budget.

- Budget is broken into Three Major categories: Mandatory - these are the fees all Members pay, Optional - these are the fees that Members choose to pay, and Ancillary
- Mandatory Revenue:
 - based on 100% of the projected student enrollment figures provided by Humber and Guelph-Humber for Fall 2020 and Winter 2021
- Optional Revenue:
 - based on an 80% opt-in rate, meaning 80% of projected student enrolment within each fee category. An 80% rate was chosen based off of this years' opt-in results
- Ancillary Revenue:
 - Interest earned represents interest earned on funds IGNITE holds in a GIC as well as the balance of funds held in trust by Humber
 - Ticket sales represent events where there is a ticket fee
 - Commercial revenue includes items such as Rental income, Sponsorships, and Advertising
 - Administration revenue is based on 100% of projected enrollment figures provided by Humber and Guelph-Humber

Expenditures

- Career Services
 - Includes special real talk events and other activities, events, lunch & learns and networking opportunities related to setting students up for career success
 - An allocation of resources required to pursue advocacy initiatives includes the people within IGNITE dedicating their time to accomplishing the objectives under this category
- Student Buildings
 - Mainly made up of part-time staff salaries as IGNITE will continue to be one of the largest providers of on-campus student employment opportunities; designed to provide students with formative work experience in their field of study
 - Includes insurance expense for Corporate General Liability, Umbrella and Crime policy, as well as allowance for capital asset expenditures including computer hardware and software, leasehold improvements and furniture and fixtures found in our Student Centres for general student use
- Health and Wellness
 - Includes expenditures on programs and services such as Menstruation Kits, Sleep Lounge, SoupBar
 - Includes special real talk events and other activities, events, lunch & learns opportunities related to supporting student in living their healthiest lives



- An allocation of resources required to pursue advocacy initiatives, which includes the people within IGNITE dedicating their time to accomplishing the objectives under this category
- Academic Support
 - Includes all the academic regulations and student code of conduct content found in the Agenda
 - An allocation of resources required to pursue advocacy initiatives through our Academic Program Representative which we will expand from a Guelph-Humber specific program to include Humber as well
 - Continued partnership with Humber's Faculty of Business through the Dispute Resolution Clinic as well as the people within IGNITE dedicating their time to accomplishing the objectives are found under this category
- Student Leadership and Development
 - Includes expenses for all club-related event and activities as well as our student recognition program
 - Plans to develop new and/or support existing student leadership opportunities and conferences to help students lead with confidence
 - An allocation of resources, including the people within IGNITE dedicated to accomplishing the objectives under this category
- Advocating Your Rights
 - Composed of expenses relating to the commitment to good governance such as administering Elections, all the training and mentoring of the Board of Directors, including the honorariums they receive as well as Directors & Officers Insurance to protect those that serve the organization
- Financial Support
 - Budget allocation to ensure the most vulnerable students are supported through the Financial Relief Program and Financial Needs Bursary
 - Over half a million dollars in direct student financial support for those students whose access to education is at risk
- Events and Social Opportunities
 - Includes all events, semester start-up activations, including Frosh
 - Expenses for prizes, branded merchandise, onboarding kits, and Games Room
 - An allocation of resources required to pursue these initiatives, which includes the people within IGNITE dedicating their time to ensuring extraordinary experiences
- Future Success
 - Includes special real talk events and other activities, events, and lunch & learn opportunities related to personal and professional skill development
 - Includes Tax Clinic as well as two new programs we are excited to launch that both support student personal and professional growth in different ways (Gift Catalogue and Navigate Now)
 - An allocation of resources required to pursue advocacy initiatives specific to this category as well as reflects the people within IGNITE dedicating their time to helping students develop additional skills to maximize their potential
- Administration
 - Includes the salaries and benefits of full-time staff resources not directly allocated to other fee categories
 - Includes general office expenses such as office supplies, IT and communication expenses, legal expenses and audit fees



Overall, operational revenues and expenditures net to \$0, representing a balanced budget.

Student insurance program is expected to operate at net \$0 balance. Insurance fees collected are budgeted to be \$7,555,586 and that very same expenditure is paid to our insurance provider (ACL) for insurance program coverage. This budget has been approved by the current Board; the incoming Board may have the opportunity to work with the Executive Director to address any changes or modifications as required.

7. APPROVAL OF 2020-2021 FINANCIAL AUDITORS

E. Perrone affirmed BDO Canada LLP have been the auditing company for Humber ITAL and IGNITE Student Union for over ten years.

Motion to approve BDO Canada LLP as the 2020-2021 Financial Auditors.

Moved by: M. Roopnarine

Seconded by: J. Ciampa

CARRIED: YES

“Be it resolved that the Members of the IGNITE Student approve BDO Canada LLP as the 2020-2021 Financial Auditors.”

8. MOTION TO ADJOURN

Motion to adjourn the IGNITE Annual General Meeting.

Moved by: R. Kingsland

Seconded by: A. Jhunhunwala

CARRIED: YES

“Be it resolved that the Members of the IGNITE Student Union adjourn the Annual General Meeting at 12:13p.m.”

Ercole Perrone
Chairperson

Vanessa Silaphet
Recording Secretary