



IGNITE Student Union Annual General Meeting Wednesday, March 24, 2021

MEMBERS PRESENT

1. Hannah Hall
2. Gianluca Tatone
3. Julia Ciampa
4. Gabrielle Dumonceaux
5. Matthew Cole
6. Rita Bustamante
7. Anthony Grguric
8. Arnold Samson
9. Joseph Napolitano
10. Derek Sharp
11. Nell Sommerville
12. Rachel Oudit
13. Maggie Dibucchio
14. Mushfiq Mawla
15. Michel Johnson-Figueroa
16. Ashley Rodrigues
17. Noah Stoodley
18. Ruth Oudit
19. Blagica Temovska
20. Chyna Green
21. Emily Puszkas
22. Fatima Elsibai
23. Richelle Kingsland
24. Sara Tonini
25. Matthew Cowan
26. Norina Li
27. Chloe Yeung
28. Aaron Posner
29. Maya Marcus
30. Ramsha Imam
31. Valentina Tasillo
32. Te-shawn Stewart
33. Heba Elgharbawy
34. Maria Ibrahim
35. Megan Roopnarine
36. Anush Alyana
37. Kushal Patel
38. Burhan Aziz
39. Jeel Bhingradiya
40. Aisha Saleh
41. Muhammad Baig
42. Sadaf Abkar Esfahani
43. Mariana Buttelli Hentschke
44. Serejah Hayden-Moscovitch
45. Chih-Ting Yin
46. Tabassum Hawlader
47. Chantay Thorpe
48. Olivia Iaboni
49. Gurarshdeep Singh
50. Abbey Cole
51. Monica Barbaro
52. Shahira Mahmood
53. Ana Gabriela Buttelli Hentschke
54. Kayla Vaz
55. Alexia Bouchard
56. Aadan Joly
57. Valentina Barrera
58. Ahmed Rauf
59. Steven Vu
60. Dannielle James
61. Weihao Zhao
62. Melody Gorospe
63. Arsielle Joy Poquiz
64. Cristina Ruiz
65. Tenzin Khando
66. Stefan Thomas
67. Chelsea Moore
68. Le Thao Nguyen Nguyen
69. Mohammad Sabbir Hossain
70. Micah Browne
71. Gurpreet Purba
72. Buu Ngo
73. Irina Nemtceva
74. Ethan Beeharilal
75. Jasneet Narang
76. Iti Batra
77. Melike Hilal Gumus
78. Nishanth Puvanendran
79. Labida Alyana
80. Amanda Mohabir
81. Jessica Urzua
82. Shay Kedroe
83. George Jenkins
84. Ester Deda
85. Precious Ajose
86. Pirathajini Chandrakumar
87. Begum Tekin
88. Laura Avellaneda
89. Bibi Hussain
90. Farnaz Arzani
91. Latika Sood
92. Lauren Abela
93. Elijah Ridder



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1. CALL TO ORDER

E. Ridder welcomed all Members present. He wished everyone health and safety and acknowledged the meeting is being facilitated differently than usual, but will continue executing IGNITE's responsibilities, timely and transparently, even under these extenuating circumstances. Members were asked to sign-in via a link provided in the Q&A function to enter first name, last name, student number and email address. Votes will be recorded and accounted for in the Q&A function with motions to approve, second and opposing votes only.

Chairperson, E. Ridder, called the meeting to order at 11:16 a.m.

2. APPROVAL OF THE AGENDA

Motion to approve the agenda of the Annual General Meeting as presented.

Moved by: Ahmed Rauf

Seconded by: Stefan Thomas

CARRIED: YES

“Be it resolved that the Members of the IGNITE Student Union approve the agenda for the Annual General Meeting as presented.”

3. APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF THE MEMBERS

Motion to approve the Minutes of the Special Meeting of the Members in September 2020 as presented.

Moved by: Jay Raveendra

Seconded by: Yen Tsun Shelley Lin

CARRIED: YES

“Be it resolved that the Members of the IGNITE Student Union approve the Minutes of the Special Meeting of the Members as presented.”

4. MOTION TO RATIFY THE RESULTS OF THE 2021 ELECTIONS

Motion is required for corporate records. Total number of voters 1,493 across all campuses. Be it resolved that the Members of the IGNITE Student Union ratify the following individuals as newly elected/appointed Directors and Executives, until April 30, 2022:



Alex Sein (Director Lakeshore)
Andy Do (Director Guelph-Humber)
Eli Ridder (Director North)
Gabi Hentschke (Director Lakeshore)
Gabi Rana (Director Guelph-Humber)
Karani Puvanesan (Director North)
Maksym Botte (Director North)
Melany Palacios-Naranjo (Director Guelph-Humber)
Shay Hamilton (Director Lakeshore)

Moved by: Gurpreet Singh Purba
Seconded by: Yen Tsun Shelley Lin
CARRIED: YES

“Be it resolved that the Members of the IGNITE Student Union ratify the above individuals as newly elected/appointed Directors, until April 30, 2022.

5. PRESENTATION OF 2020-2021 IGNITE IMPACT REPORT

A full report will be available in the next few weeks, but highlights of the Impact Report were provided by the Chairperson.

- Career Success: 1,700 SkillShare subscriptions and RealTalks brought in 575 views. There were \$88K of learning essentials technology distributed, supporting 336 students.
- Wellbeing & Security: distributed \$800K in student financial relief through bursaries, the FRP and the COVID relief fund. SoupBar served 1,600 bowls this academic year.
- Advocacy & Leadership: board-initiative joining the College Student Alliance on April 1. The Board established the Black Excellence Scholarship, awarding six students \$1,000 to help with their education and committed to implementing the BlackNorth Initiative.
- IGNITE employed 15 part-time student staff. Received nearly 5,000 responses on the student survey, helping the organization understand student needs to improve at all levels. \$60K allocated for emergency grocery gift card campaign and supported the student refugee program with \$3,000.
- IGNITE’s partnerships are of great value. The Centre for Human Rights, Equity and Diversity, Indigenous Education and Engagement, the BASE, the LGBTQ2+ Resource Centre and SWAC are among the many groups on campus that the organization partners with.

The full impact report will be available in the next few weeks on IGNITE’s social media and website platforms.

6. PRESENTATION OF IGNITE 2021-2022 BUDGET

IGNITE’S 2021-2022 Operating Budget furthers its efforts in supporting Humber and UoGH students in getting the most value out of their educational experience. Working with the leadership of IGNITE’s new Board, IGNITE will continue to develop its relationship with students, listen and learn, and provide services and experiences to help its Members grow professionally and personally. Each category of fees (mandatory, optional and ancillary)



outlines the projected revenues and expenses. Expenses are broken down into correlating activities. For example, under mandatory fees – Career Success there is a total Revenue of \$730,500 budgeted. Details and highlights of the budget presentation were provided:

Mandatory Revenue

- Based on 100% of the projected student enrollment figures provided by Humber and Guelph-Humber for the next 3 semesters: Summer 2021, Fall 2021 and Winter 2022.

Optional Revenue

- In an effort to further address support to students during the COVID-19 pandemic, IGNITE will continue to waive the Social Events & Opportunities fee for all students in Fall 2022, as was done in Winter 2021. Although the fee is being waived and students are not being charged, IGNITE will continue to provide Social Events and Opportunities programs and services to students. The cost of doing so will be absorbed by IGNITE's unreserved fund.

Ancillary Revenue

- These are non-fee related revenues
- Earned interest represents interest earned on funds IGNITE holds in a GIC as well as the balance of funds held in trust by Humber College
- Commercial revenue includes items such as Rental income, Agenda Advertising and Grad photography revenues

Expenditures:

Career Success (\$10)

- This category supports students in the creation of diverse opportunities and experiences that prepare them with the motivation and tools needed on their journey towards career success through access to skills development, personal branding, and industry-game changers within the community
- IGNITE will continue the Ignition Point video series, dedicating resources to each category for a content specific video; as well as offer a category specific special opportunity
- Career Success programs include special Real Talks events and other activities, events, lunch & learns and networking opportunities related to setting students up for career success
- Programs also include Tax Clinic where students can have their personal tax return completed for free, and the Learning Essentials Program, which will be the second year this financial support service is available to students, designed to help cover the costs of program's learning essential items (i.e. equipment, software, memberships, etc).
- Lastly under this category, as in all categories, is also an allocation of human resources which includes the people within IGNITE dedicating their time to accomplishing the objectives under this category

Membership (\$23.50)

- Consists of student employment and training expenses, as IGNITE will continue to be one of the largest providers of student employment opportunities, which are designed to provide students with formative work experience in their field of study



- Includes mandatory space cleaning costs, required to remain in accordance with COVID-related public health and safety guidelines; operating costs such as bank fees, legal and audit expenses and general office maintenance; as well as the insurance expense for IGNITE's Corporate General Liability, Umbrella and Crime policy
- Allocation for the cost of full-time human resources here as well, which includes again, the people within IGNITE dedicating their time to accomplishing the objectives under this category and the organization as a whole
- Costs related to website development and maintenance, accounting and financial system upkeep, external consultants, any IT support, annual IGNITE contest and reputation survey costs are all housed under this category
- IGNITE has signed on to the BlackNorth initiative pledge, acknowledging the existence of anti-black racism and its impact on Canada's black citizens and the need to create opportunities within IGNITE and the student community for Black people. IGNITE has created a specific action detailing how it will further equity, diversity and inclusivity on campus for Black student specifically, but also for all equity deserving communities' students belong to
- Funds set aside classified as memberships and donations, some of which are for the new College Student Alliance membership; the College Student Alliance being an organization that advocates on behalf of all Ontario college students and represents the collective voice of those college students when working to improve the affordability, accessibility, accountability, transferability and quality of student's education. IGNITE has also earmarked funds to support the development of an IdeaLab at the Lakeshore campus, which will mirror the existing North IdeaLab as championed by the Library

Well-being and Financial Security (\$18)

- This fee provides essential well-being and financial security programs, experiences, and services to contribute to students' personal and academic goals.
- Programs and services available to students include menstruation kits or products, SoupBar or other food insecurity resources, selfcare initiatives, wellness coaching.
- Includes special RealTalks events and other activities, events, lunch & learns opportunities related to supporting students in living their healthiest lives
- There will be an opportunity for a category specific special giveaway, and a new Ignition Point video will be produced
- Allocation for the cost of full-time human resources, which includes the people within IGNITE dedicating their time to accomplishing the objectives under this category
- Half a million dollars in direct student financial support for those students whose access to education is at risk; these funds are available through financial needs bursaries and/or IGNITE's Financial Relief Program

Advocacy & Leadership (10.75)

- Programs that provide the skills for students to become leaders. Deliver content and services by amplifying student voices to inspire change.
- Contribute to the training of elected and hired student leaders that represent and advocate for the Humber and University of Guelph-Humber student body when it comes to Institutional and government decisions that impact students
- Significantly composed of expenses relating to our commitment to good governance such as administering our Election, all the training and mentoring of our Board of Directors, including the honorariums they receive as well as Directors & Officers Insurance to protect those that serve the organization



- Student Engagement Coordinators work collaboratively with internal IGNITE departments and external institutional partners to advocate on behalf of the student body.
- New Ignition Point video also falls under this category; as well as the category specific special giveaway opportunity mentioned earlier
- Similar to other categories, there will be a RealTalks event, and other events and activities held throughout the year
- Clubs are supported, which is a great way for students to connect with others based on similar interests or passions and is also where student recognition program is captured; and the new Black Excellence Scholarship
- Allocation of resources required to pursue advocacy initiatives through Academic Program Representatives, a program which we will continue to expand from a Guelph-Humber specific program to include Humber as well
- Continue to dedicate resources to partnerships with Humber's Faculty of Business for the Dispute Resolution Clinic, as well as the people within IGNITE dedicating their time to accomplishing the objectives found under this category

Social Events and Opportunities (\$0)

- This category's program expenses include large Frosh and Frost events, as well as first year on-boarding kits
- Resources will be dedicated to a new Ignition Point video series and the category specific special giveaway, as well as an allocation of resources required to pursue these initiatives, which includes the people within IGNITE dedicating their time to ensuring students' education experience is extraordinary

Overall, operational revenues and expenditures net to a \$900K deficit, which as mentioned will be absorbed by IGNITE's unrestricted fund. Student insurance program, which provides students with health and dental coverage is expected to operate at net \$0 balance.

The insurance fees collected are budgeted to be \$7.35M based on enrollment and that very same expenditure is paid to our insurance provider (ACL) for insurance program coverage.

Arnab Ghosh asked how much financial assistance was provided to students. Answer: \$500K allocated to financial bursaries and assistance; current year the organization has allocated over \$800K.

7. APPROVAL OF 2021-2022 FINANCIAL AUDITORS

E. Ridder affirmed BDO Canada LLP has been the auditing company for Humber ITAL and IGNITE Student Union for over ten years.

Motion to approve BDO Canada LLP as the 2021-2022 Financial Auditors.

Moved by: *Emily Puszkas*

Seconded by: *Sulvey Polanco*

CARRIED: YES

“Be it resolved that the Members of the IGNITE Student approve BDO Canada LLP as the 2021-2022 Financial Auditors.”



8. MOTION TO ADJOURN

Motion to adjourn the IGNITE Annual General Meeting. E. Ridder thanked those for joining and presenting.

Moved by: *Tabassum Hawlader*

Seconded by: *Chantay Thorpe*

CARRIED: YES

“Be it resolved that the Members of the IGNITE Student Union adjourn the Annual General Meeting at 11:42 a.m.”

Eli Ridder

Chairperson

Vanessa Silaphet

Recording Secretary