



# IGNITE Student Union Annual General Meeting Wednesday, March 27, 2019 North Campus

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## MEMBERS PRESENT

- |                                      |                                 |                         |
|--------------------------------------|---------------------------------|-------------------------|
| 1. Sydnee Walcott                    | 19. Julia Ciampi                | 37. Haidar Salim        |
| 2. Neto Naniwambote                  | 20. Jesha Jesha                 | 38. Kevin Soosaipillai  |
| 3. Priya Rajkumar                    | 21. Peter Dang                  | 39. Alanna Buso         |
| 4. Graham Budgeon                    | 22. Stuart Burke                | 40. Anastasiia Liahusha |
| 5. Madison Raye                      | 23. Ahmed Muhammed              | 41. Kaylia Stephenson   |
| 6. Jose Romo Cabanillas              | 24. Babishaan<br>Shanthamoorthy | 42. Ayushi Delvadia     |
| 7. Galvin Zaldivar                   | 25. Christian Aguirre           | 43. Sara Mohamadi       |
| 8. Brian Petkovsek                   | 26. Druv Sareen                 | 44. Sara Vani           |
| 9. Brendan Woo                       | 27. Phrittivi Maharaj           | 45. Margarita Bader     |
| 10. Shayan Shakil                    | 28. Rohit Sharma                | 46. I Chun Hung         |
| 11. Santhosa Gopalan<br>Ramachandran | 29. Elesha Nicholls             | 47. Jon Lowe            |
| 12. Monica Khosla                    | 30. Akila Thayumanavan          | 48. Kaitlin Reichenbach |
| 13. Emelia MacEasik                  | 31. Richelle Kingsland          | 49. Vanesa Arandia      |
| 14. Alena Blanes                     | 32. Ethan Lewis                 | 50. Daniel Laming       |
| 15. Sulvey Polanco                   | 33. Andrew Slock                | 51. Angeli Mercurius    |
| 16. Jeremy Largo-Afonso              | 34. Konor Abrahams              | 52. Nicole Oziel        |
| 17. Christian Semerjian              | 35. Shaina Smith                | 53. Amelia Savoie       |
| 18. Maya Marcus                      | 36. Hailey Ramoutar             | 54. Hashir Shaikh       |
|                                      |                                 | 55. Megan Roopnarine    |



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North Campus**

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**1. CALL TO ORDER**

Chairperson, Shayan Shakil, called the meeting to order at 11:24 a.m. S. Shakil welcomed all Members present and introduced the Board of Directors and Executives present.

**2. APPROVAL OF THE AGENDA**

Motion to approve the agenda of the Annual General Meeting as presented.

**Moved by:** S. Lulat

**Seconded by:** P. Rajkumar

**CARRIED: YES**

***“Be it resolved that the Members of the IGNITE Student Union approve the Agenda for the Annual General Meeting as presented.”***

**3. APPROVAL OF THE MINUTES OF THE ANNUAL GENERAL MEETING**

Motion to approve the Minutes of the Annual General Meeting in March 2018 as presented.

**Moved by:** K. Stephenson

**Seconded by:** S. Mohamadi

**CARRIED: YES**

***“Be it resolved that the Members of the IGNITE Student Union approve the Minutes of the Annual General Meeting March 2018 as presented.”***

**4. RATIFY RESULTS OF THE 2019 IGNITE ELECTIONS**

Motion is required for corporate records. Total number of voters 7,811 across all campuses. Be it resolved that the Members of the IGNITE Student Union ratify the following individuals as newly elected/appointed Directors and Executives, until April 30, 2019:

*Shawayne Dunstan (Director North)*  
*Neto Naniwambote (Director North)*  
*Dishant Passi (Director North)*  
*Eden Tavares (Director North)*  
*Asiya Bashir Awan (Director Lakeshore)*  
*Stephanie Fallico (Director Lakeshore)*  
*Camila Ruiz Tacha (Director Lakeshore)*



*Erika Caldwell (Director Guelph-Humber)*  
*Julia Ciampa (Director Guelph-Humber)*  
*Navnit Sidhu (Director Orangeville)*  
*Monica Khosla (President)*  
*Simran (Vice President North)*  
*Ryan Stafford (Vice President Lakeshore)*  
*Megan Roopnarine (Vice President Guelph-Humber)*

**Moved by:** S. Smith

**Seconded by:** R. Sharma

**CARRIED: YES**

**“Be it resolved that the Members of the IGNITE Student Union ratify the above individuals as newly elected/appointed Directors and Executives, until April 30, 2020.**

## **5. 2018-2019 Annual Report**

Executives presented the 2018-2019 Annual Report, provided a year-end review of IGNITE achievements. All achievements are directly related to IGNITE’s strategic plan to bettering student life on campus, their personal life and future life.

- Accessibility focus groups conducted and an accessibility survey was distributed with over 500 student respondents.
- Fall Reading Break will take effect next academic year.
- Summer placement successfully secured for 6 out of 7 programs at Guelph-Humber.
- VPforMe was an engagement exercise Executives conducted by interacting with students on campus to discuss topics relevant to students and IGNITE. Objectives were to increase awareness of IGNITE initiatives related to themes chosen for each month.
- Student Wellness and Accessibility Centre collaborations ensured hiring of full-time coordinator positions to help with student wellness on campus; online modules to assist students with wellness; calendar created to enlist all wellness activities and initiatives on campus.
- Soupbar distributed over 6,650 bowls of soup.
- \$412,500 distributed in bursaries.
- 3,852 student users in the Sleep Lounge.
- Institutional Learning Outcomes are core competencies the Institution hopes students will graduate with. IGNITE ensured students were involved in this feedback process, specifically sustainability in the classroom.
- LinkedIn Locals were professional networking workshops held at each North and Lakeshore campus with industry leaders present to engage with students.
- Study space optimization to increase electric outlets and comfort around campus.

## **6. Operating Budget**

E. Perrone, Executive Director, presented the Operation Budget.

- Budget was developed with the feedback students provided during numerous outreach initiatives such as surveys, ownership linkages, and VP4Me activities as well as extensive internal conversations with Board, Executive and Staff.



- Budget was prepared to support the 2019-20 initiatives and planned operational activities that would support the implementation of IGNITE's strategic plan.
- The following overarching principles and assumptions have been embedded in the development of this budget:
  - The true impact of the Student Choice Initiative on IGNITE's finances is speculative
  - Some components of IGNITE's current fee structure will be classified as mandatory while most will be deemed optional
  - While it is understood that IGNITE's finances next year are likely not to be equal to this year, we have a duty to fulfill our responsibilities of providing our membership high quality representation, advocacy, services, programming, and communications
  - When the IGNITE Board of Directors approved this budget this past February, it was with the understanding that this outlook is the best case scenario and that a revised budget, reviewed and approved again by our Board would be required at some point in the summer
- Estimate operating revenues to be \$5.3 million dollars based on a student body membership of approximately 35,000 full time students that attend Humber College and the University of Guelph-Humber.
- Expenditures are broken down into 6 categories:
  - Governance: just over \$461,000 has been allocated to support the work undertaken by the Board of Directors and Executives in terms of advocacy initiatives, student leadership and outreach related to clubs and Academic Program Representatives as well as the running of the election process.
  - Administration budget is \$2 million and encompasses all staffing, general office and infrastructure costs associated with running a non-profit organization. At 18% of all expenses, inclusive of student insurance premiums, operating very efficiently and fall under the 20% benchmark traditionally considered acceptable for a non-profit organization.
  - Allocated just over a \$1 million to expose students to experiences and people that can enrich student life. Aim to make time on campus more comfortable and enjoyable by funding educational and awareness activities as well as larger signature events such as Frosh, Halloween Party, Frost, and 3-part Real Talks speaker series
  - Approximately \$720,000 allocated under Services, dedicated to making life on campus more affordable while improving health and wellness. Student bursaries, financial relief program, the sleep lounge, Soupbar, and emergency menstrual kits are all examples of the great services delivered to students every day.
  - Communication budget of \$925,000 covers all the costs associated with communicating to a diverse and dispersed student body across four campuses. Sophisticated student communications includes print, digital as well as ongoing promotional activity.
  - Setting aside approximately \$10,000 to cover costs associated with upgrading student spaces and furniture (such as the Student Centre) as well as social spaces for students around all campuses.
- This budget represents commitment to student success and sets IGNITE up to achieve the goals of its strategic plan.

Motion to receive the 2019-2020 Operating Budget as presented.



***Moved by: C. Semerjian***  
***Seconded by: M. Marcus***  
***CARRIED: YES***

***“Be it resolved that the Members of the IGNITE Student Union approve the 2019-2020 Operating Budget as presented.”***

## **7. APPROVAL OF THE 2019-2020 FINANCIAL AUDITORS**

S. Shakil affirmed the Members that BDO Canada LLP has been the auditing company for Humber ITAL and IGNITE Student Union for over ten years.

Motion to approve BDO Canada LLP as the 2019-2020 Financial Auditors.

***Moved by: A. Blanes***  
***Seconded by: J. Lowe***  
***CARRIED: YES***

***“Be it resolved that the Members of the IGNITE Student Union approve BDO Canada LLP as the 2019-2020 Financial Auditors.”***

## **8. MOTION TO ADJOURN**

Motion to adjourn the IGNITE Annual General Meeting.

***Moved by: G. Budgeon***  
***Seconded by: M. Roopnarine***  
***CARRIED: YES***

***“Be it resolved that the Members of the IGNITE Student Union adjourn the Annual General Meeting at 11:53a.m.”***

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**Shayan Shakil**  
Chairperson

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**Vanessa Silaphet**  
Recording Secretary