



**IGNITE Student Union
Board of Directors 2017-2018
Seventh Meeting
February 15, 2018
Lakeshore Campus**

Members Present

Nicholas Davenport
Sara McCormick
Samuel Mitchell
Janina Jocson
Tudor Gagea

Michael Hillocks
Graham Budgeon
Shayan Shakil

Staff

Ercole Perrone
Maja Jocson
Allisa Lim
Vanessa Silaphet

Guests

Mushfiq Mawla (*Student*)
Ray Chateau (*Director Athletics*)
Scott Briggs (*Chief Information Officer*)
Cynthia Mckeich (*Director Library*)
Adelia Marchese (*Director Annual Programs & Alumni*)

Excused

Allyson Sander

1. CALL TO ORDER.

N. Davenport called the meeting to order at 5:47pm. A quorum of Directors was present.

2. APPROVAL OF THE AGENDA

Motion to approve the agenda as presented.

Moved by: S. Mitchell

Seconded by: S. Shakil

CARRIED: YES

“Be it resolved that the Agenda for the Seventh Meeting of the IGNITE Board of Directors 2017-2018 is approved as presented.”

3. DECLARATION OF CONFLICT OF INTEREST

No conflict of interest was declared.

4. APPROVAL OF MINUTES OF THE SIXTH MEETING 2017-2018

Motion to approve the minutes from the Sixth Meeting of the IGNITE Board of Directors 2017-2018 on January 17, 2018 as presented.



Moved by: T. Gagea
Seconded by: S. McCormick
CARRIED: YES

“Be it resolved that the IGNITE Board of Directors approves the minutes of the Sixth Meeting of the 2017-2018.”

5. FEE PROTOCOL PRESENTATIONS

N. Jocson entered at 5:52pm.

N. Davenport introduced Institutional staff to present on their respective fees and provide more insight on their fee increase requests. Highlights below:

a. Athletics Fee

R. Chateau, Athletics Director, presented the Athletics fee:

- Requesting \$3 increase for 2019/2020 – purpose is to partially offset impact of minimum wage increase as they have large part-time student staff
- Average number of part-time staff hours 70,000; approximately 250 students
- Reducing staff/hours would limit resources and services provided
- Fee paying students have open access to all services; some other GTA colleges charge user fees for recreation and fitness programming, Humber would not consider charging additional fees for these services

M. Hillocks entered at 5:59pm.

b. Alumni

A. Marchese, Director Annual Programs and Alumni, presented the Alumni fee:

- Requesting \$2.50 increase for 2019/2020 – purpose is to develop and implement new initiatives such as Grad Fair for graduating students, Program/School specific events, alumni family events, professional development (lectures, webinars, workshops) and Humber Distinguished Awards Program
- These initiatives estimate \$152,000 increase in expenses
- Well below GTA average for alumni fees considering Humber is the largest college with the largest alumni populations
- Intent to service alumni properly and engage them

c. Library Fee

C. Mckeich, Director Library, presented the Library fee:

- Requesting \$1 increase for 2019/2020
- There has been no Library fee increase for 4/5 years
- Fee goes towards collections
- Books/items purchased are in USD
- Renewal fees and costs are high
- FTE affects resources; no funds to support new services

d. IT Fee

S. Briggs, Chief Information Officer, presented the IT fee:

- Requesting 2% increase – purpose inflation
- Resources and items are purchased in USD



- IT works very closely with IGNITE to administer services to students, IGNITE administration, especially IGNITE Elections
- Upcoming initiatives include digital wayfinding project

Approval of Fee Protocol will be on next meeting's agenda.

6. CHIEF EXECUTIVE MONITORING REPORT

a. Advocacy Update

M. Jocson provided an update on Executive initiatives. Progress details:

- Accessibility – student voice on AODA committee
- Lactation rooms – collaborated with Health Centre to get a lactation pod at each North and Lakeshore campus. More cost effective to purchase a lactation pod than to build a new room for this purpose
- Academic advocacy – GH APRs active, currently working with Humber staff to involve students in academic and non-academic related committees, determine IGNITE and Institution's roles
- Menstrual products – fully launched, according to survey majority of users are pleased and indicate positive feedback
- Fall Reading Break – College strike postponed progress on this initiative, dates were pushed; Fall Reading Break proposal will be sent to BUGS for approval in March
- Food on Campus – discussion for future Linx plans in progress

7. GRC REPORT ON REFORM

T. Gagea, Chair of the Governance Review Committee (GRC), presented this year's Report on Reform. The report highlighted work done this year including policy reviews, specifically amendments to the Board Committees, Director Honoraria, Elections and Appeals and Social Media policies. Supplementary GRC work included a review of the organization's Letters Patent Objects which will be reviewed and presented for final approval at the Annual General Meeting, and the creation of a Terms of Reference for the Board.

Motion to accept the presented GRC Report on Reform 2018.

Moved by: S. Mitchell

Seconded by: S. Shakil

CARRIED: YES

“Be it resolved that the IGNITE Board of Directors GRC Report on Reform 2018.”

8. ELECTORIA ELIGIBILITY PROPOSAL

A hybrid electoral eligibility proposal was created for the Board to review and is a topic the organization has had interest in for a few years. IGNITE has evolved and the work performed by elected student leaders becomes more important, especially operationally for Executives. Competency and accountability become more imperative for high performing Executives



requiring a minimum baseline of experience, education and knowledge. The proposal includes details and outlines the process for a new electoral eligibility approach. Highlights include:

- Phase One – information sessions for positions, provide opportunities for interested students to better understand the roles and elections
- Phase Two – nomination period akin to what currently takes place. Nomination packages completed with required number of signatures, cover letter and resume included as a part of the nomination package submission, same eligibility criteria. Vetted and reviewed by small committee
- Phase Three – candidates whom have met the eligibility criteria will be interviewed by the interview panel (a combination of IGNITE staff, outgoing IGNITE Board/Execs and Institutional staff) to evaluate experience, education, knowledge
- Phase Four – “approved” candidates will enter into campaign period akin to what currently takes place

Research was gathered from other student associations to see how they operate, their governance structure and which of their Board/Execs are hired and elected. Data collected indicated three out of nine student associations are similar to IGNITE in all positions are elected; rest of have a variation of hired and elected. There are no additional finances with this proposal. This hybrid electoral model would help allow for certainty of dedication and competence of candidates. Board members expressed the process of adding a layer of vetting is favourable however have concern if this would prevent students from submitting nomination due to the extra effort involved. The option of an outright hired President and elected Executives was discussed.

Motion to approve the presented Electoral Eligibility Proposal.

Moved by: G. Budgeon

Seconded by: T.Gagea

In favour: 8

Opposed: 1

CARRIED: YES

“Be it resolved that the IGNITE Board of Directors motion to approve the presented Electoral Eligibility Proposal.”

T. Gagea left the meeting at 7:44pm.

9. OWNERSHIP LINKAGE

N. Davenport created graphs of completed Next Level surveys done by board members to date. Since September 2017, the Board completed 615 ownership linkages. Total Next Level surveys done to date are over 3,000. Deadline for Next Level is tomorrow and all information is to be submitted by Tuesday February 20th for data to be analyzed and reviewed. Draft format of the strategic plan will be presented to the Board at next meeting. Concerns board members had regarding the survey include data may be skewed due to the phrasing of questions asked and answer options. Big thanks to board members for completing a large number of surveys and speaking to as many students as they did. E. Perrone will provide the board with questions to answer on Tuesday February 20th for feedback to be received by February 23rd – feedback can be provided digitally or in person.



10. IN CAMERA

No in camera session required.

11. ADJOURNMENT

Motion to adjourn the Seventh Meeting of the IGNITE Board of Directors 2017-2018.

Moved by: S. Mitchell

Seconded by: G. Budgeon

CARRIED: YES

“Be it resolved that the Seventh Meeting of the IGNITE Board of Directors 2017-2018 is adjourned.”

The meeting adjourned 7:58pm.

Nicholas Davenport

Chairperson

Vanessa Silaphet

Recording Secretary