



Policy Type: Board Policy
BOARD COMMITTEES

A Board committee only exists if its mandate comes from the Board. The only Board committees are those which are set forth in this policy. Board committees should only be used to assist the Board in completing its own governing objectives and so as never to interfere with delegation from Board to Chief Executive Office.

Committee Principles:

1. Board committees are to help the board do its job, not to help or advise the staff. Committees ordinarily will assist the board by preparing policy alternatives and implications for board deliberation. In keeping with the board's broader focus, board committees will normally not have direct dealings with current staff operations.
2. Board committees cannot exercise authority over staff. A board committee, which has helped the board create policy on some topic, will not be used to monitor organizational performance on that same subject.
3. Executives and staff shall sit on Board committees as resources and participants but will not have any voting rights with the exception of the Compensation Committee.
4. All board committees report to the Board

Committee and Committee Structure:

Governance Review Committee

Purpose. The purpose of the Governance Review Committee is to review adherence to the principles and requirements found in the Constitution and in the Policy and Procedures, and suggest changes where required.

Composition. The Governance Review Committee shall be composed of a minimum of three (3) and a maximum of five (5) Directors. The Committee shall select from amongst themselves the committee chairperson.

Elections and Judicial Review Committee

Purpose. The purpose of the Elections and Judicial Review Committee is to hear appeals from a decision of the Chief Returning Officer and to make a ruling, in accordance with the Elections and Appeals Policy which is binding upon all parties.

Composition. The Elections and Judicial Review Committee shall be composed of a minimum of three (3) and a maximum of five (5) Directors, and one (1) Institution administrator.



Compensation Committee

Purpose. The purpose of the Compensation Committee is to manage the process of the Executive Director's performance review, setting goals for the coming year and recommend any adjustments to the Executive Director's compensation for the coming year.

Composition. The Compensation Committee shall be composed of the Chairperson, one Director, President, one Vice President, and an external consultant. IGNITE's Human Resources Director will act as a resource to the committee. The committee's chairperson shall be the Chairperson.

Refer to Board Committees Terms of Reference as supplementary resource.

Date adopted by Board: December 4, 2013

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