



**IGNITE Student Union
Board of Directors 2016-2017
Ninth Meeting
March 15, 2017
Lakeshore Campus**

Members Present	Staff	Guests	Excused
Roxanne Smith	Ercole Perrone	Matthew Hodge (<i>Student</i>)	
Muhammad Gill	Ahmed Tahir	D'Andra Montaque (<i>Student</i>)	
Markus Laanes	Ammar Abdul-Raheem	Meg Houghton (<i>Director Student Access, Wellness & Development</i>)	
Robert Ledger	Kimberly Daniels	Tuwauna Hibbert (<i>SAA Presenter</i>)	
Osman Beyle	Vanessa Silaphet	Tomiko Stanton (<i>SAA Presenter</i>)	
Niko Capriotti		Kat Morea (<i>Art Show Presenter</i>)	
Nadine Sutherland		Courtney Hall (<i>Art Show Presenter</i>)	
Collins Nyatwa		Melissa Gallo (<i>Assoc. Director, Advising & Career Services</i>)	
Emma Kelly			

1. CALL TO ORDER.

R. Smith called the meeting to order at 6:04pm. All Directors were present.

2. APPROVAL OF THE AGENDA

Motion to approve the agenda as presented.

Moved by: M. Laanes

Seconded by: M. Gill

CARRIED: YES

"Be it resolved that the agenda for the Ninth Meeting of the IGNITE Board of Directors 2016-2017 is approved as presented."

3. DECLARATION OF CONFLICT OF INTEREST

No conflict of interest was declared.



4. APPROVAL OF MINUTES OF THE EIGHTH MEETING 2016-2017

Motion to approve the minutes from the Eighth Meeting of the IGNITE Board of Directors 2016-2017 on February 15th, 2017 as presented.

Moved by: M. Laanes

Seconded by: N. Capriotti

CARRIED: YES

“Be it resolved that the IGNITE Board of Directors approves the minutes of the Eighth Meeting of the 2016-2017 Board of Directors.”

5. FEE PROTOCOL PRESENTATION

a. Health Services (M. Houghton)

Meg Houghton, Director Student Access, Wellness and Development, presented the Health Services fee, the purpose of the fee and reasons for the increase request. Student Wellness and Accessibility Centre (SWAC) aims to help students attain optimal wellness so academic goals can be met. M. Houghton reviewed the various professionals within SWAC including physicians, nurses, mental health professionals etc. and the integrated processes to see these professionals. National College Health Assessment (NCHA) was launched April 2016 to obtain students’ mental health data; response rate 18%. M. Houghton explained the request to increase the Health Services fee by \$5 per student, per semester for the 2018/2019 academic year with the objective to hire multiple campus health educators. Health Services believes that in order to achieve academic success, students need to take care of themselves physically, emotionally and mentally; this fee will assist their efforts for health behaviours promotion and the hiring of health educators.

6. PRESENTATION

a. Student Appreciation Awards

Tuwauna Hibbert and Tomiko Stanton presented the Student Appreciation Awards event. Event’s purpose is to acknowledge staff, students and faculty who exemplify selfless dedication or leadership and whom have made a significant contribution to the Humber and Guelph-Humber community. This year’s theme is the 60’s decade to commemorate Humber’s 50th Anniversary. Nominations are currently open; presenters thanked IGNITE for the sponsorship and support of the event.

Board members were strongly encouraged to not only submit nominations for the event but to attend the Student Appreciation Awards event in April as well.

b. Art Show

Courtney Hall and Kat Morea presented the Art Show, thanking IGNITE for the sponsorship and support for the event. Humber is the only college to be a member of the League for Innovation. Event’s purpose is to unite Humber/Guelph-Humber students and submit art for cash prizes. Theme this year is “Fantastic Art and Where to Find It”, spin off of J.K. Rowling’s book and recent motion picture, Fantastic Beasts and Where to Find Them. Students can submit art at all three campuses (North/GH, Lakeshore, and Orangeville) during March 13th to the 17th. For more submission details and event information, social media handles are: HumberArtShow.



Directors were strongly encouraged to either participate in the Art Show by submitting art or attending the event in K Cottage on Wednesday, April 5th, 2017.

7. FEE PROTOCOL

A. Tahir provided more clarity regarding non-tuition fee increase requests; specifically Health Services and Career Services.

Health Services fee is requesting a \$5 per student, per semester increase for the 2018/2019 academic year. As Meg Houghton described, purpose for the increase is to hire campus health educators and increased promotion for health behaviours.

Career Services fee is requesting a \$2.25 per student, per semester increase for the 2018/2019 academic year. Melissa Gallo, Associate Director Advising and Career Services, presented the fee and provided an explanation for the increase. Currently, Career coaches are also paid for by night-time CE student fees, however with the elimination of the CE student classification, and Humber going strictly to a full-time/part-time student classification, these expenses will be covered by all students. This fee introduction will off-set the funding lost by the removal of CE fees, and with a slightly higher budget, funding will go towards the expansion of hours of service and further investment into web coaching. This online service helps accommodate more students as the Centre has already seen a 300% increase for student bookings with the introduction of online services. Purpose for the fee increase is to maintain what services currently exist and incorporate/expand the online service.

A. Tahir recapped the non-tuition fee increases proposed for the 2018-2019 academic year:

- IT: increase due to inflationary purposes of 2%; last year fee stayed the same, increase accommodates software and hardware upgrades; purchases are typically made in US dollars and need to account for exchange rate
- Career Services: requesting increase of \$2.25 per student, per semester; plans to expand Career Centre hours of operation and online career coaching services
- Health Services fee: requesting increase of \$5 per student, per semester; plans to focus on health promotion and hiring of health educators

Motion to approve all non-tuition fee increases proposed; specifically Health Services fee, Career Services fee and the IT fee.

Moved by: M. Gill

Seconded by: N. Capriotti

CARRIED: YES

“Be it resolved that the IGNITE Board of Directors approves the non-tuition fee increases for the Health Services, Career Services and IT fee.”



8. BUDGET APPROVAL

CEO presented the 2017/2018 operating budget for approval. No objections or suggestions were received by CEO regarding concerns of the budget from the last board meeting. If approved at the Board level, the budget will be presented to the membership at large for all students to approve.

Motion to approve the 2017/2018 IGNITE budget.

Moved by: M. Gill

Seconded by: M. Laanes

CARRIED: YES

“Be it resolved that the IGNITE Board of Directors approves the 2017/2018 IGNITE Operating Budget.”

9. BOARD MONITORING REPORTS

Board Monitoring Reports were completed by the Board. Items of interest include:

- Board Monitoring Reports were centered around the theme of IGNITE’s communication of leadership opportunities to students
- Students expressed some lack of awareness of on-campus leadership initiatives
- Sample size was small – difficult to derive solid conclusions from the answers collected

Due to the lack of surveys completed, Board suggested completing this report again for next meeting, allowing more time to complete and collect more responses. Further review of results will be tabled for next meeting.

10. IN CAMERA

Motion to move into in camera

Moved by: R. Ledger

Seconded by: M. Laanes

CARRIED: YES

“Be it resolved that the Board of Directors move in camera.”

Motion to move out of in camera

Moved by: C. Nyatwa

Seconded by: E. Kelly

CARRIED: YES

“Be it resolved that the Board of Directors move out of in camera.”



11. ADJOURNMENT

Motion to adjourn the Ninth Meeting of the IGNITE Board of Directors 2016-2017.

Moved by: N. Sutherland

Seconded by: R. Ledger

CARRIED: YES

“Be it resolved that the Ninth Meeting of the IGNITE Board of Directors 2016-2017 is adjourned.”

The meeting adjourned at 8:06pm.

Roxanne Smith

Chairperson

Vanessa Silaphet

Recording Secretary