



**Humber Students' Federation  
Board of Directors 2014-2015  
Eighth Meeting  
February 4, 2015  
Guelph-Humber Campus**

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<b>Members Present</b>	<b>Staff</b>	<b>Guests</b>	<b>Excused</b>
Maria Artiga	Ercole Perrone	Meg Houghton	Robert Gemmell
Ayesha Azhar	Dylan Rudder	Adelia Marchese	Kayla McTaggart
Eric Collings ( <i>Chair</i> )	Vanessa Silaphet	Christina Romualdo ( <i>Humber EtCetera</i> )	
Erik DiVito	Ahmed Tahir		
Rafael Gouveia	Odin Von Doom		
James Pashutinski	Thomas Walton		

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**1. CALL TO ORDER** at 6:09pm.

E. Collings called the meeting to order at 6:09pm. A quorum of Directors was present.

**2. APPROVAL OF THE AGENDA**

Chairperson amended the agenda to add *Constitutional Reform* as item 7.

*Motion to approve the agenda as amended.*

**Moved by:** J. Pashutinski

**Seconded by:** A. Azhar

**CARRIED: YES**

***“Be it resolved that the Agenda for the Eighth meeting of the HSF Board of Directors 2014-2015 is approved as amended.”***

**3. DECLARATION OF CONFLICT OF INTEREST**

No conflict of interest was declared.

**4. APPROVAL OF MINUTES OF THE SEVENTH MEETING OF 2014-2015**

*Motion to approve the minutes from the Seventh Meeting of the HSF Board of Directors 2014-2015 on January 14<sup>th</sup>, 2015 as presented.*



**Moved by:** E. DiVito

**Seconded by:** M. Artiga

**CARRIED:** YES

***“Be it resolved that the HSF Board of Directors approves the minutes of the Seventh Meeting of the 2014-2015 Board of Directors.”***

## **5. FEE PROTOCOL PRESENTATION: HEALTH CENTRE AND ALUMNI**

*R. Gouveia entered the meeting at 6:12pm.*

Adelia Marchese, Manager Annual Programs and Alumni Relations, presented on the Alumni fee:

Highlights of her presentation are as follows:

- Alumni office is new, recently joining forces with Advancement Office
- 2013-2014 Alumni fee was \$3.75 per student, per semester; as of December 2014 total funding received \$202,791.46
- Humber Dialogue magazine (mailed to alumni and available on campus); E-Dialogue is an online version to compliment the print version
- Offer value-added benefits for alumni (discounted/special rates for attractions, sports events, shopping, travel, and insurance)
- Premier’s Award – alumni award based on six categories: business, community services, creative arts & design, health sciences, technology and recent graduate
- Reviewed social media metrics and analytics
- Newly introduced the Milestones program for alumni
- Alumni Engagement Survey to track alumni engagement and its highlights
- Reviewed strategic plan: build organizational structure; establish central repository for alumni data; expand existing and develop new alumni programs and activities

M. Houghton, Director Student Access, Wellness and Development, presented on the Health Centre fee:

Highlights of her presentation are as follows:

- Students are more likely to succeed academically if their well-being is supported on campus
- Physicians, psychologists, nurses available on campus
- Clinical services provided at a reduced cost for students (ex. Mask fits \$25 versus external cost \$40)
- This year’s accomplishments: Student Health 101 (email publication), thousands of appointments
- New projects: iWill Mental Health Campaign with HSF, new website, new Student Accessibility and Wellness Centre to be in LRC, psychiatrist
- Nearly 50/50 split with HSF and the College’s financial contribution
- Fee for 2014/2015 \$6.77; Next academic year \$8.76 and proposing 2016/2017 \$10.00



- Plans to introduce Student Accessibility and Wellness Centre at Lakeshore once Welcome Centre is built

## 6. VICE PRESIDENTS NORTH MONITORING REPORT

### *a. VP Student Affairs, North (O. vonDoom)*

- Experiencing difficulty amalgamating student appeals/complaint forms to one uniformed process
- Possibility of reaching out to College ombudsmen
- Began the process of streamlining financial assistance application for specific services; further discussion to be had with Services department
- GHSA
  - Considered options of how to respond to GH's expansion plan
  - HSF Execs and GHSA executives met to discuss options
  - Collected feedback from GH students
  - Priority is to bring the best service to students

### *b. VP Student Life, North (A. Tahir)*

- Advocacy issue of a la carte option for student courses has been tabled to focus on other, important student advocacy issues while interacting with students regularly. Issue also reflects other colleges and if this were to be accomplished, must be done at a higher level and should be pursued in a different way
- Clubs are very active on campus
- Planning stages of Eating with Ahmed and Dining with Dylan initiatives
- Reviewed successes and challenges of Frost event

## 7. CONSTITUTIONAL REFORM REPORT

Chairperson indicated that there have been no GRC meetings since the summer. The Constitutional amendments have been approved at the Special Meeting of the Members in October 2014. All policies have been reviewed and approved, to this date. The GRC will be meeting shortly to discuss the creation of a succession policy.

## 8. APPROVAL OF THE 2015-2016 OPERATING BUDGET

E. Perrone began by describing to the Board the process undertaken to build the budget to be presented. He highlighted the iterative nature of the process which leads to a comprehensive budget proposal that speaks to the organization's priorities.

Highlights to the budget presentation include:

- A softening of Humber's enrollment number (2.5% increase versus an expected 4% increase) taken into consideration as a future trend
- Conservative budgeting principles used as a result as Humber is not projecting the type of growth experienced in the past



- Governance category of expenditures seeing a decrease in budget allotment as a result of HSF's membership within the College Student Alliance ending which impacts the Advocacy and Conference budget lines
- Administrative expenses will increase in large part due to the introduction of the CAAT Pension Plan but HSF overall remains a highly efficient organization with below average Administrative costs
- Club funding will decrease as 2 years-worth of trends indicate a current over-investment based on the activities of our clubs
- Increase related to the Services Department are specifically earmarked for the creation of a Community Legal Clinic
- Modernizing our approach to student communication and engagement provides us the opportunity to reduce communication and marketing expenditures in traditional areas and reallocate them into a higher degree of interactive media
- Capital and Leasehold expenses include reoccurring upgrades such as painting, furniture replacement and repair as well as additional computers and audio-visual equipment
- Current capital projects planned include the microwave project as well as additional games room equipment and furniture for the North Campus

*Motion to approve the 2015-2016 Operating Budget as presented.*

**Moved by:** R. Gouveia

**Seconded by:** E. DiVito

**CARRIED: YES**

***"Be it resolved that the HSF Board of Directors approves the 2015-2016 Operating Budget as presented."***

## **9. BOARD MONITORING REPORT**

The Chairperson and E. Perrone were able to discuss and consolidate the monitoring reports received into the following themes:

- i.* HSF Awareness
  - a.* Expand HSF promotions/service delivery in Residence through partnership with Residence Council
  - b.* Different approach to advertising/promoting HSF in GH
  - c.* Health 101 approach to student engagement
- ii.* Humber/GH Improvements
  - a.* Food Emporium redesign at North
  - b.* Lab printing and print card reloading
  - c.* More student spaces at Lakeshore
  - d.* Food options/pricing concerns
  - e.* Blackboard issues
- iii.* Board Ideas
  - a.* Intramurals and charity donations
  - b.* Workshops – mock interviews, money management, etc.
  - c.* HSF supporting student internships



*Action item: E. Perrone to explore the pilot idea of subsidized internship for one student with an update on progress to the Board, when available.*

## **10. BOARD OF GOVERNORS UPDATE**

O. vonDoom provided an update from Humber's Board of Governor's meeting on Tuesday, January 27<sup>th</sup>. Highlights of the meeting are below:

### *President's Update*

Framework for province-wide sexual assault policy has been created, so the policy itself should soon follow.

President met the MTCU to go over strategies and future aspirations of the College.

### *Alumni Relations Strategy*

The alumni department is being reviewed and revamped from the top-down. Key changes include:

- Improving accuracy of records
- Providing targeted communications to differently-group alumni (age, academic field, etc.)
- Connect with other departments to make alumni relations built into the operations of all departments, not just from one office.

Alumni mentorship is a "year two" plan - not at all detailed. Current goals focus on getting/maintaining contacts. (Note to BoD: Having alumni return to mentor current students is an item strongly supported by the Exec team, as we feel the Alumni fee has little justification for being without this sort of provision for currently enrolled students.)

### *Audit and Finance Committee Update*

#### *Centre for Entrepreneurialism*

- Will support a new postgrad entrepreneurship program that was approved at the last BoG meeting.
- Other programming for entrepreneurs will be based out of here: seminars, support services, contests, resources, etc.
- Humber hired a shadow bidder to put a bid forth to qualify the one put in by PCL Construction. The difference was only 2.0%, meaning that the bid put in by PCL was an acceptable price to move forward with.

*Budget Update* – Update is provided after 8 months of operation, and variances are minimal.

## **11. ADJOURNMENT**

*Motion to adjourn the Eighth Meeting of the HSF Board of Directors 2014-2015.*

**Moved by:** A. Azhar

**Seconded by:** J. Pashutinski

**CARRIED: YES**



***“Be it resolved that the Eighth Meeting of the HSF Board of Directors 2014-2015 is adjourned.”***

The meeting adjourned at 9:15pm.

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**Eric Collings**  
Chairperson

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**Vanessa Silaphet**  
Recording Secretary