



**Humber Students' Federation
Board of Directors 2014-2015
Fifth Meeting
November 12, 2014
Lakeshore Campus**

Members Present

Ayesha Azhar
James Pashutinski
Rafael Gouveia
Joanne Dumo
Saurabh Kanda
Robert Gemmell
Erik DiVito
Eric Collings
Kayla McTaggart

Guests

Candace Pellew (*VP Student Affairs Lakeshore*)
Dylan Rudder (*VP Student Life Lakeshore*)
Thomas Walton (*President*)
Ahmed Tahir (*VP Student Life North*)
Duncan Spence (*Student*)
Karl Adam Jonsson (*Student*)
Kathy Ma (*Student*)
Andre Apperly (*Student*)
Brad MacDonald (*Student*)

Excused

Maria Artiga

Recording Secretary – Vanessa Silaphet
Chairperson – Eric Collings

1. CALL TO ORDER at 6:00pm.

E. Collings called the meeting to order at 6:00pm. A quorum of Directors was present.

2. APPROVAL OF THE AGENDA

Motion to approve the agenda as presented.

Moved by: E. DiVito

Seconded by: R. Gemmell

CARRIED: YES

“Be it resolved that the Agenda for the Fifth meeting of the HSF Board of Directors 2014-2015 is approved as presented.”

3. DECLARATION OF CONFLICT OF INTEREST

No conflict of interest was declared.



4. APPROVAL OF MINUTES OF THE FOURTH MEETING OF 2014-2015

Motion to approve the minutes from the Fourth Meeting of the HSF Board of Directors 2014-2015 on October 22nd, 2014 as presented.

Moved by: A. Azhar

Seconded by: J. Dumo

CARRIED: YES

“Be it resolved that the HSF Board of Directors approves the minutes of the Fourth Meeting of the 2014-2015 Board of Directors.”

5. POLICY APPROVAL: LOGO DISPLAY, POSTING BOARDS, IT AND SECURITY, PRIVACY AND PERSONAL INFORMATION, SOCIAL MEDIA

The Board was given these policies in advance for review. E. Perrone commended the Governance Review Committee (GRC) for their work on these policies.

One recommendation provided by the GRC pertains to the IT and Security policy, specifically emails received by Executives during their term. This is still something HSF is in works of figuring out with Humber’s IT department, for example, archiving of emails. This will be reflected in next year’s policy review.

K. McTaggart entered at 6:06pm.

Motion to approve the Logo Display, Posting Boards, IT and Security, Privacy and Personal Information, and Social Media policies.

Moved by: J. Pashutinski

Seconded by: R. Gouveia

CARRIED: YES

“Be it resolved that the HSF Board of Directors approves the Logo Display, Posting Boards, IT and Security, Privacy and Personal Information, and Social Media policies.”

6. BUDGET CONSULTATION

E. Perrone advised that the budget is approved late February/early March by the Board, however budget consultations and conversations begin as early as November with internal staff and the Board. He requested the Board keep in mind priority investments and what they should be. Examples to consider: how much should HSF allocate for bursaries, elections, etc. He requested for a high-level discussion and suggestions for the CEO to consider and implement. He invited the opportunity to have an open conversation about the budget lines.



The Board had a discussion regarding increasing bursary budget. The HSF poses the question annually of whether fewer bursaries allocated with a high monetary value is favoured over increased bursaries allocated with a lesser monetary value. E. Perrone clarified the bursary process for all Directors.

The Board requested more time to think about the budget and what areas they would like to see funds primarily allocated. E. Perrone invited all Board members to forward any suggestions or concerns regarding budget allocations to him and T. Walton.

7. VICE PRESIDENTS OF LAKESHORE MONITORING REPORT

C. Pellew presented her Executive Monitoring Report. Highlights of her report are as follows:

- Focusing on three strategies: Unite the Student Community (continuous feedback), Help Students In Need (support personal and academic success, promote mental health and wellness), Develop Leaders (grow internal leadership)
- Implemented new Emergency Food Bank at Lakeshore
- Active Volunteer Crew (ex. United Way CN Tower Climb, Athletics 5km Run, Blood Donor Clinic)
- Future initiatives: Mental Health and Wellness Month, Get Book'd, Good Luck activities, Volunteer Crew initiatives, Birmingham Renovation Project with Humber's IT department

D. Rudder presented his Executive Monitoring Report. Highlights of his report are as follows:

- Current advocacy issue being pursued: examining validity and fairness of fees and determining productivity of past fees
- Met with various departments of Humber to discuss fees (Registrar's, Transition and Leadership, Athletics). Currently the Registrar's office is looking into the process in which they administer fees – specifically, student card fees
- Reviewed events and initiatives completed and upcoming have aligned with his platform. He provided statistics in attendance and satisfaction levels for each event
- Expanding free lunches to cultural foods

8. PRESIDENT MONITORING REPORT (ADVOCACY ISSUES)

T. Walton presented his President Monitoring Report. Highlights of his report are as follows:

- Most of his time has been spent acclimating himself to the organization, where it stands in respect to board-stated objectives and the strategic plan, familiarizing with HSF staff and Executive team while assessing the relative strengths and areas of improvement of HSF
- Has reengineered Executive Committee, begun research to lowering fees and cultural events (pertaining to his platform), started discussions with HSF staff in regards to allocations of fee resources (Flexible Insurance Plan), met with various departments of Humber (Sustainability, Leadership and Transition, Athletics)
- Currently: having ongoing meetings with GHSA President, research on feasibility of subsidized internships and continual fee protocol meetings (Health Centre and Guelph-Humber)
- Future: will be assisting with the hiring of a new HSF Human Resources Director, re-evaluation of Executives' job descriptions, continue to meet with Lindsay Walker to discuss implementing renewable energy initiatives on campus, work with Executive Director to present report on Student Housing



He provided background information regarding his platform of “lowering” fees. He stated that one cannot lower fees, but instead freeze them. A method to consider in achieving this is to implement a policy regarding fees.

9. BOARD MONITORING REPORT

The Board presented their monitoring reports. Highlights of their findings are as follows:

- Students disconnection with HSF (utilization of services, attending events, understanding HSF) – reported mixed use of HSF social media, found divide primarily with International students, commuter students and last year students. However, regardless of apathy, students still believe HSF is doing well
- C. Pellew confirmed that the ZipCar service is not something HSF will be pursuing this year
- To address parking situation on campus; suggestion of a parking garage
- Providing healthy and cultural food on campus
- Seating for students outside of classes; LRC will alleviate this problem
- Mental Health and Wellness initiative every month instead of one month, especially around this time of year students experiencing high stress and anxiety
- Re-evaluating timing of Orangeville events to affect as many students as possible
- Orangeville specific/targeted social media for promotional material
- More HSF presence at GH
- Bus shelter for Mississauga bus transit
- Software downloads on computers in labs
- Combining Programming and Services departments to promote services (ex. ‘Cook with a Chef’ to promote Emergency Food Bank, activity/event with Athletics to relieve stress for mental health, etc.)

10. ADJOURNMENT

Motion to adjourn the Fifth Meeting of the HSF Board of Directors 2014-2015.

Moved by: E. DiVito

Seconded by: J. Dumo

CARRIED: YES

“Be it resolved that the Fifth Meeting of the HSF Board of Directors 2014-2015 is adjourned.”

The meeting adjourned at 8:02pm.

Eric Collings

Chairperson

Vanessa Silaphet

Recording Secretary