



**Humber Students' Federation  
Board of Directors 2015-2016  
Third Meeting  
October 7, 2015  
Orangeville Campus**

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**Members Present**

Cristina Bianchi  
Emma Kelly  
Marium Qadir  
Joseph Gibson  
James Pashutinski  
(Chair)

**Staff**

Ercole Perrone  
Ahmed Tahir  
Vanessa Silaphet

**Guests**

**Excused**

Andriana Crawford  
Brittani Cowell-Gardner

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**1. CALL TO ORDER** at 5:48pm.

J. Pashutinski called the meeting to order at 5:48pm. A quorum of Directors was present.

**2. APPROVAL OF THE AGENDA**

*Motion to approve the agenda as presented.*

**Moved by:** C. Bianchi

**Seconded by:** M. Qadir

**CARRIED: YES**

***"Be it resolved that the Agenda for the Third meeting of the HSF Board of Directors 2015-2016 is approved as presented."***

**3. DECLARATION OF CONFLICT OF INTEREST**

No conflict of interest was declared.

**4. APPROVAL OF MINUTES OF THE SECOND MEETING OF 2015-2016**

*Motion to approve the minutes from the Second Meeting of the HSF Board of Directors 2015-2016 on September 16<sup>th</sup>, 2015 as presented.*



**Moved by:** E. Kelly

**Seconded by:** C. Bianchi

**CARRIED: YES**

***“Be it resolved that the HSF Board of Directors approves the minutes of the Second Meeting of the 2015-2016 Board of Directors.”***

## **5. APPROVAL OF APPOINTMENT OF NORTH DIRECTORS TO BOARD**

J. Pashutinski, C. Bianchi and E. Kelly met with all interested students to fill the vacancies for the Director North positions. Interested students were required to submit a letter of interest, resume and unofficial transcript. Based on students' adherence to the eligibility criteria of a Director, according to the Constitution, J. Pashutinski, C. Bianchi and E. Kelly interviewed these candidates. The interview process asked candidates questions relating to their leadership experience, intentions and knowledge about the role and HSF. J. Pashutinski recommended to the Board the following students to be appointed as Directors North:

*Arnold Nyatwa*

*Baoli Fan*

*Roxanne Smith*

All three candidates possessed experience with a student governance profile; all were very engaged as students and have done well academically.

*Motion to appoint Arnold Nyatwa, Baoli Fan and Roxanne Smith as Directors North for the 2015-2016 Board of Directors.*

**Moved by:** M. Qadir

**Seconded by:** J. Gibson

**CARRIED: YES**

***“Be it resolved that the HSF Board of Directors approves to appoint Arnold Neyatwa, Baoli Fan and Roxanne Smith as Directors North for the 2015-2016 Board of Directors.”***

## **6. POLICY APPROVALS (BOARD COMMITTEES, CLUBS, DIRECTOR HONORARIA, MEETINGS OF THE BOARD OF DIRECTORS, MONITORING CHIEF EXECUTIVE OFFICE PERFORMANCE, STUDENT SPONSORSHIP)**

The Board was given these policies in advance for review. A. Tahir highlighted all amendments made to each policy.

- Board Committees: clarity of committee composition (GRC), creation of Board Committees Terms of Reference will outline schedule of policy reviews, inclusion of chair and resources of Compensation Committee will be outlined in the Committees ToR.
- Clubs: sections removed and will be transferred to Clubs Handbook, removed mandatory attendance for Clubs executives to attend AGM, changed process by which a club may include Institutional name in club name.



- Director Honoraria: clarified ambiguous language, inclusion of Institutional committees to be considered for compensation, emphasized participation to reflect honoraria.
- Meetings of the Board of Directors: monthly meetings, ability to begin meeting no later than 6pm.
- Monitoring Chief Executive Office Performance: clarified ambiguous language, removal of 360 survey, inclusion of Human Resources Director references.
- Student Sponsorship: recommended its removal. Removal of this policy does not mean HSF will not fund good student initiatives.

*Motion to approve the Board Committees, Clubs, Director Honoraria, Meetings of the Board of Directors, Monitoring Chief Executive Office Performance, and removal Student Sponsorship.*

**Moved by:** E. Kelly

**Seconded by:** C. Bianchi

**CARRIED: YES**

***“Be it resolved that the HSF Board of Directors approves the Board Committees, Clubs, Director Honoraria, Meetings of the Board of Directors, Monitoring Chief Executive Office Performance, and removal of Student Sponsorship.”***

## **7. APPROVAL OF FINANCIAL AUDIT 2014-2015**

E. Perrone presented the Financial Audit 2014-2015. These statements represent HSF’s fiscal year from April 1<sup>st</sup> 2014 to March 31<sup>st</sup> 2015. Highlights of his presentation are as follows:

- Balance sheet shows a snapshot of the financial position of the organization as of March 31<sup>st</sup>, 2015
- Difference between assets and liabilities is an accumulation of all annual reserves, which would show the net worth of the organization
- Drop in revenues due to plateau in student enrollment, free games room
- Student services had a large increase due to \$2M charge for Backyard renovation
- Increase in administrative costs due to new hires and creation of new staff positions
- Revenues leveling off to 0-1% increases in the foreseeable future due to capacity of the campus, making it more difficult to grow. New, improved and relevant offerings (ex. Student Lifeline, Financial Relief Program, Sleep Rooms) will start putting a strain on finances and will require new ways to be funded as enrollment growth cannot be relied upon any further.

*Motion to approve the Financial Audit 2014-2015.*

**Moved by:** M. Qadir

**Seconded by:** J. Gibson

**CARRIED: YES**

***“Be it resolved that the HSF Board of Directors approves the Financial Audit 2014-2015.”***



## 8. BOARD MONITORING REPORTS

This year Board Monitoring Reports were completed in a new format via electronic survey. As a part of ownership linkage activity, Board members were asked to roam around campus, discussing the survey and retrieving feedback from students. Highlights from their findings are as follows:

- Shocking number of students are confident in their ability to find internship/placement/co-op
- Answers regarding confidence in finding placement options may be skewed due to students in their first years and have not yet encountered this obstacle in their program
- Brainstorm ideas of how to help students after graduation (ex. Life coach, interview/resume skills, car rental to get to interviews, etc.)

## 9. ADJOURNMENT

*Motion to adjourn the Third Meeting of the HSF Board of Directors 2015-2016.*

***Moved by:*** M. Qadir

***Seconded by:*** E. Kelly

***CARRIED: YES***

***“Be it resolved that the Third Meeting of the HSF Board of Directors 2015-2016 is adjourned.”***

The meeting adjourned at 7:17pm.

\_\_\_\_\_**James Pashutinski**\_\_\_\_\_

Chairperson

\_\_\_\_\_**Vanessa Silaphet**\_\_\_\_\_

Recording Secretary