



**IGNITE Student Union  
Board of Directors 2016-2017  
Tenth Meeting  
April 12, 2017  
North Campus**

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**Members Present**

Osman Beyle  
Roxanne Smith  
Muhammad Gill  
Niko Capriotti  
Markus Laanes  
Emma Kelly  
Collins Nyatwa  
Robert Ledger

**Staff**

Ercole Perrone  
Ahmed Tahir  
Ammar Abdul-Raheem  
Maja Jocson  
Mike Schaefer  
Vanessa Silaphet

**Guests**

Jeff Noble (BDO)

**Excused**

Nadine Sutherland

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**1. CALL TO ORDER.**

R. Smith called the meeting to order at 6:08pm. A quorum of Directors was present.

**2. APPROVAL OF THE AGENDA**

*Motion to approve the agenda as presented.*

***Moved by:*** M. Laanes

***Seconded by:*** M. Gill

***CARRIED: YES***

***“Be it resolved that the agenda for the Tenth Meeting of the IGNITE Board of Directors 2016-2017 is approved as presented.”***

**3. DECLARATION OF CONFLICT OF INTEREST**

No conflict of interest was declared.



#### 4. APPROVAL OF MINUTES OF THE NINTH MEETING 2016-2017

*Motion to approve the minutes from the Ninth Meeting of the IGNITE Board of Directors 2016-2017 on March 15<sup>th</sup>, 2017 as presented.*

**Moved by:** C. Nyatwa

**Seconded by:** M. Gill

**CARRIED: YES**

***“Be it resolved that the IGNITE Board of Directors approves the minutes of the Ninth Meeting of the 2016-2017 Board of Directors.”***

#### 5. CHIEF EXECUTIVE OFFICE MONITORING REPORT

*R. Ledger entered at 6:20pm.*

CEO presented their year-end report for the 2016-2017 academic year. Highlights of their presentation include:

- Goals given to Executive Director were reflected in this report; specifically categories of membership engagement, strategic plan and operations/finances
- Membership: first year students/students on boarded – goal of 17,500 was not achieved, a little over 16,000 was achieved. Target for next year will be established by data collected over the past two years to be more realistic, set of criteria needs to be established pertaining to the goals set; very operationally heavy.
- Strategic plan: areas not achieved include board engagement of ownership linkages; consulted only 166 students throughout this board’s term.
- Operations: budget was successfully managed (within 2.5%); data is as of March 24<sup>th</sup>, though still reconciling expenses/figures for March.
- Advisory group sessions facilitated by BDO to contribute to ED’s performance review, included Board, Execs, IGNITE staff and institutional staff

#### 6. IN CAMERA

*Motion to move into in camera*

**Moved by:** M. Laanes

**Seconded by:** R. Ledger

**CARRIED: YES**

***“Be it resolved that the IGNITE Board of Directors move in camera.”***

*Motion to move out of in camera*

**Moved by:** M. Gill



**Seconded by:** R. Ledger  
**CARRIED:** YES

***“Be it resolved that the IGNITE Board of Directors move out of in camera.”***

## **7. BOARD MONITORING REPORT**

The Board Monitoring Report from last meeting was extended for Directors to collect more feedback regarding IGNITE’s communication of leadership opportunities to students. Based on the collected feedback, highlights include:

- Data/results skewed do to oversaturation of GH responses
- Responses indicate confusion of what initiatives are considered IGNITE and which are Humber/GH – separation and clarification for next year
- Proposed goal of number of students Directors were expected to meet, was not met and sufficient data still was not successfully collected
- New strategies need to be considered to collect more data

## **8. BOARD EVALUATION**

In an effort to improve the board’s experience, the end of year Board Assessment Survey was given to Directors to complete to reflect on their term served. Responses from this survey will help IGNITE continue to provide great experiences for Board of Directors while highlighting areas for improvement. Highlights of discussion:

- More discussion time before decisions; committees can reflect this
- Time after board meeting to discuss new ideas; can be discussed via communication channels

## **9. ADJOURNMENT**

*Motion to adjourn the Tenth Meeting of the IGNITE Board of Directors 2016-2017.*

**Moved by:** N. Sutherland  
**Seconded by:** R. Ledger  
**CARRIED:** YES

***“Be it resolved that the Tenth Meeting of the IGNITE Board of Directors 2016-2017 is adjourned.”***

The meeting adjourned at 8:06pm.

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**Roxanne Smith**  
Chairperson

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**Vanessa Silaphet**  
Recording Secretary